

Vacancy Announcement for the post of Consultant/Researcher

Wage Earners' Welfare Board (WEWB) invites application from interested candidates for the post of Consultant/Researcher of the project named "Strengthening Services for Bangladeshi Migrant Workers". ToR of the post is available in www.wewb.gov.bd under the caption "Vacancy Announcement for the post of Consultant/Researcher".

Interested candidates are requested to submit their application with necessary documents on or before 2 May 2018 to e-mail address : d.irp@wewb.gov.bd .

Only short listed candidates will be called for interview.



Terms of Reference (ToR) for Research Consultant

Project Name	:	Application of Migration Policy for Decent Work for Migrant Workers
Sub-Project name	:	Strengthening Services for Bangladeshi Migrant Workers'
Project duration	:	02 October 2017- 31 August 2018
Contact Person	:	Nurun Akhter, Director (IRP), Deputy Secretary Wage Earners' Welfare Board, Dhaka. Ph: 02 9352619 e-mail: d.irp@wewb.gov.bd
Location	:	Based in Dhaka, Bangladesh (*with travelling to other districts)
Expected starting date	:	07 May 2018
Duration of Contract	:	4 months

Background of institution

With an objective to strengthen welfare and support services for Bangladeshi migrant workers, the Government of Bangladesh established the "Wages Earners' Welfare Fund" in 1990. As per provision no. 19(1) of Emigration Ordinance-1982 and Section 47 of Overseas Employment and Migration Act 2013, the fund called "Wage Earners' Welfare Board (WEWB)" has been formed under a promulgation of the Honorable President of the People's Republic of Bangladesh. A Board of Directors comprising of inter-ministerial representatives operates this fund. It comprises senior level representatives of Ministry of Expatriates' Welfare and Overseas Employment, BMET, Ministry of Home Affairs, Ministry of Law, Justice and Parliamentary Affairs, Ministry of Finance, Ministry of Foreign Affairs, Ministry of Civil Aviation and Tourism, Bangladesh Bank, WEWB, Bangladesh Association of International Recruiting Agencies (BAIRA).

Since its inception of the WEWB has been conducting several welfare activities for migrant workers which are as follows:

- Welfare Desks has been set up at departure and arrival lounge of the Dhaka, Sylhet, and Chittagong International Airport. These desks provide services including checking emigration clearance, sick patient receive, helping in outgoing & incoming workers and any others legal support to the migrant workers. These desks also receive dead bodies of migrant workers and hand-over 35 thousand taka for carrying and burial cost to the relatives of the deceased.
- Arranging pre-departure briefing for outbound migrant workers to aware them on destination country's law, culture, language, food, and other relevant information.
- Provide financial grants for the family of the deceased migrant workers.
- Provide death compensations for the family of deceased migrant workers.
- Provide financial support for carrying and burial cost of each dead body of migrant workers.
- Provide scholarships to the meritorious children of migrant workers.
- Financial help to the educational institutions run by Bangladesh Community in abroad.
- Providing legal support to the migrant workers through labour welfare wing of Bangladesh Embassy.
- Certify as a legal migrant workers children for admission to educational institutions.
- Provide financial help to sick migrant workers.
- Establish safe home to provide shelter female workers who are in danger.
- Provide service through digital call center.

With the increasing number of outbound migrant workers every year and their families living in Bangladesh, the Government of Bangladesh has planned to strengthen the services for migrant workers both at destination and home. The Government has shown its commitment to enhance migrants' welfare through mentioning it in the national 7th Five Year Plan, Overseas Employment and Migrants Act 2013 and Expatriates' Welfare and Overseas Employment Policy 2016.



With the objective to strengthen welfare services for migrant workers by identifying new services along with its structure, possible sources of funding and operation modalities through wide range of stakeholder consultations, WEWB has undertaken a project titled "Strengthening Services for Bangladeshi Migrant Workers". The activities of the project aims to further contribute to the outcome 1 (i.e. Men and Women migrant workers are better protected) of the ILO's Application of Migration Policy for Decent Work for Migrant Workers' project.

Specific Purposes:

To conduct the project by the support of WEWB to carry out the day to day implementation and provide consultation of the mentioned project.

Expected Qualifications of Consultant:

The consultant will undertake the following activities:

- Good knowledge of migrant workers and their families' economic conditions in Bangladesh and selected countries of destination;
- Good knowledge of financial, administrative procedures of INGOs (ILO, IOM) and UN getting preferred;
- Good knowledge of socio-economic conditions in Bangladesh & selected country of destination;
- Proven report writing and analytical skills are essential;
- Knowledge and practical experience of documentation and preparing reports;
- Working experience with the Government, especially the Ministry of Expatriates' Welfare and Overseas Employment, Wage Earners' Welfare Board (WEWB), and/or Bureau of Manpower Employment and Training (BMET) will be added advantage;
- Willingness and ability to consult with senior Government representatives & stakeholders;
- Analytical ability to review literature of Asian countries (mostly migrated) comparing the services in favor of migrants workers;
- Capability to review the research findings and suggests the future programs/ services for Bangladeshi migrant workers;
- Move with WEWB personnel's in selected districts to collect the field data and observational dimension of the respondents and stakeholders.

Responsibilities of Consultant

- Submit a work plan towards ILO and WEWB according to the nature of works;
- Be presented in regular meetings regarding to research aspect;
- Review the services of mostly migrated countries of Asia getting an overview for a comparative framework;
- Conduct the operational outlook on potential migrants, returnee, Go officials and local office officials of WEWB prescribing the suggestions for future, searching the funds and operational modalities of the services;
- Conducting in depth research on expanded services and funding sources and structure for those services of WEWB;
- Collecting the field level data and observations need to move the research areas with WEWB personnel's;
- Make ensure the final presentation in front of ILO and WEWB, and include the suggestions;
- Prepare the report for publication;
- Finally, disseminate the research findings to concerning institutions advised by ILO and WEWB.



Supervision

The work of the consultant will be supervised by Director, WEWB.

TIME FRAME

The time period for the assignment will be for a maximum of 4 month from the date of award of contract and draft legislation.

RIGHTS TO CONTENT OF THE PREPARATORY DOCUMENTS, REPORTS

WEWB is restricted in their rights to use or disclose any or all of the information contained in preparatory documents, reports, and draft legislation. The coordinator may not use any information or data without prior approval from WEWB.

TERMS OF PAYMENT

The distribution of payment will be followed under the supervision of WEWB. And the nature of works and payment procedures will be submitted by consultant through the negotiation of WEWB.

Application procedure

Interested candidates are requested to submit their application with necessary documents on or before 2 May, 2018 to e-mail address: d.irp@wewb.gov.bd

- Cover letter and explaining why you are most suitable candidate for the consultant;
- CV including past experiences;
- Financial proposal (lump sum amount).

