


Government of the People's Republic of Bangladesh
Wage Earners' Welfare Board
Ministry of Expatriates' Welfare & Overseas Employment
Probashi Kallyan Bhaban, 71-72 Eskaton Garden, Dhaka-1000

Request for Expression of Interest (EOI)

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Ministry of Expatriates' Welfare & Overseas Employment
2	Agency	Wage Earners' Welfare Board
3	Procuring Entity Name	Director General, Wage Earners' Welfare Board (WEWB)
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Expression of Interest for Selection of	Consulting Firm for i). Interior Decoration Work at Level 18, 19 & 20 of Probashi Kallyan Bhaban. and ii). Beautification work at front side of Probashi Kallyan Bhaban.
7	EOI Ref. No.	49.04.0000.009.18.001.19(22)-97
8	Date	23.03.2020
KEY INFORMATION		
9	Procurement Method	Quality & Cost Based Selection (QCBS)
FUNDING INFORMATION		
10	Budget and Source of Fund	Wage Earners' Welfare Fund
11	Development Partners	Not Applicable
PARTICULAR INFORMATION		
12	Project / Program Code	Not Applicable
13	Project / Program Name	Not Applicable
14	Tender Package Name	Not Applicable
15	Pre-bid Meeting (If Necessary)	-
16	EOI Closing Date and Time	On 16.04.2020 at 2.30 pm
17	EOI Opening Date and Time	On 16.04.2020 at 3.00 pm
NAME AND ADDRESS OF THE OFFICE (S)		
18	Receiving of EOI	Director (Admin. & Development), Wage Earners' Welfare Board, Probashi Kallyan Bhaban (Level-10), 71-72 Eskaton Garden, Dhaka-1000.
INFORMATION FOR APPLICANT		
19	Brief Description of Assignment for work i) and ii).	<p>I. Interior Decoration Work at Level 18, 19 & 20.</p> <ul style="list-style-type: none"> • Short listed firm will prepare a technical & financial proposal. • Short listed consulting firm will submit preliminary architectural conceptual design drawings (plan, elevation, section, 3D perspective views, furniture lay-out plan etc.) for proper interior decoration work including civil, sanitary, electrical, mechanical & furniture supply to relocate the office space of Ministry of Expatriates' Welfare & Overseas Employment at level-18, 19 & 20 of probashi kallyan bhaban under the wage earners' welfare board (Any fees not applicable for this submission). • Finally selected consulting firm will submit preliminary architectural conceptual design drawings (plan, elevation, section, 3D perspective views, furniture lay-out plan etc.) for proper interior decoration work including civil, sanitary, electrical, mechanical & furniture supply to relocate the office space of Ministry of Expatriates' Welfare & Overseas Employment at level-18, 19 & 20 of probashi kallyan bhaban under the wage earners' welfare board . • After approval of preliminary set of drawings consulting firm will Submit detail architectural drawings, 3D perspective views, furniture lay-out plan, structural, electrical, mechanical, sanitary & plumbing drawings etc. • Submission of detail working drawings for inbuilt cable, central A.C system, network system, TV system, fire fighting system, fire & security alarm system, hot & cold water supply system, telephone line, intercom, calling bell, mike announcement system, internet (with Wi-Fi), close circuit camera, new capsoul/passenger lift etc. • Prepare BOQ, tender schedule (As Per PPR-2008) etc. <p>2. Beautification of front side of Probashi Kallyan Bhaban including main gates, Boundary Wall, Driveway, Reception, Lift Lobby & Installation of Bangabandhu Corner etc.</p> <p>Submission of all drawings in readable printed form at least 05 sets with soft copy.</p>
Phasing of Services for both type of works.		Location
20	<p>i) First Phase: Design & Documentation Phase</p> <p>a) Submission of preliminary architectural conceptual design drawings (plan, elevation, section, 3D perspective views, furniture lay-out plan etc.) for proper interior decoration work including civil, sanitary, electrical, mechanical & furniture supply to relocate the office space of Ministry of Expatriates' Welfare & Overseas Employment at level-18, 19 & 20 of probashi kallyan bhaban under the wage earners' welfare board.</p> <p>b) After approval of preliminary set of drawings, consulting firm will submit detail architectural drawings, 3D perspective views, furniture lay-out plan, structural, electrical, mechanical, sanitary & plumbing drawings etc.</p> <p>c) Submission of detail working drawings for inbuilt cable, central A.C system, network system, TV system, fire fighting system, fire & security alarm system, hot & cold water supply system, telephone</p>	<p>Probashi Kallyan Bhaban, Level-18,19 & 20, 71-72 Eskaton Garden, Dhaka-1000.</p>

	line, intercom, calling bell, mike announcement system, internet (with Wi-Fi), close circuit camera, new cap soul/passenger lift, development of existing lift etc. d) Prepare BOQ, tender schedule (As Per PPR-2008) etc. e) Beautification of front side of Probashi Kallyan Bhaban including main gates, Boundary Wall, Driveway, Reception, Lift Lobby & Installation of Bangabandhu Corner etc. f) Submission of all drawings in readable printed form at least 05 sets with a soft copy.	
	ii) Second Phase: Construction Supervision & Monitoring (These work will be executed after appointing contractor).	
21	Qualification and Experience of proposed consulting firm.	<p>a) Interested consulting firms are invited to provide information indicating that they are qualified to perform the services. The consulting firm should be experienced and reputed in the similar field. Interested firms should submit sufficient detail including brochures, description of experience in similar assignments, summaries of firm's technical and managerial capabilities, availability of appropriate skills among key staffs with short biographies, availability of resources etc.</p> <p>b) The firm must have experience on similar assignment/project within last 05 years counting from the date of submission of EOI in Govt./Semi-govt./Autonomous bodies/private sector.</p> <p>c) Having experience in successful completion of assignment/project of similar nature of interior decoration works including civil, sanitary, electrical, mechanical works project cost not less than Tk. 12 (Twelve) crore in a single work order in Govt./Semi-govt./Autonomous bodies/private sector within last 5(five) years.</p> <p>d) In case of a work done under PWD, the certifying and authenticating authority shall be the concerned Executive Engineer under whom the work has executed.</p> <p>e) In case of a work done under any Govt./Semi-govt./Autonomous bodies organization other than PWD the certifying authority shall be an officer of the organization (not below the rank of executive engineer).</p> <p>f) In case of a work done under any private sector organization other than PWD the certifying authority shall be Chairman/MD of the organization.</p> <p>g) The financial capability should be shown as financial turn over supported by a registered Audit Firm for the last 03 (three) years counting from date of submission .</p>
22	Basis of review/ documents to be submitted	<p>The EOI Would be reviewed on the basis of the following submitted documents:</p> <ul style="list-style-type: none"> ➤ Registration of firm (including up to date VAT, Tax & other certificates). ➤ Availability of key professionals. ➤ Availability of resources & equipments. ➤ Turnover of the consulting firm. ➤ Experience of the firm (s) in similar task. ➤ Experience of the firm (s) in other works. ➤ Financial capability ➤ Other support services of the firm (s).
23	Other details	<ul style="list-style-type: none"> • Special Instructions: <ul style="list-style-type: none"> ➤ Incomplete/partial EOI will be rejected. ➤ Interested consulting firm must provide focused information demonstrating that they are qualified to perform the services. ➤ If the consulting firm submits any false/incorrect or forged certificate the application will be rejected. • Full description of present situation of the site is given in TOR. • No joint-venture firm will be allowed. <p>The proposals shall be submitted in sealed envelope & delivered to the address of the under signed up to 2.30 PM by 16.04.2020 & clearly marked "Request for Expression of Interest" for the "Consultancy service for (i) Interior decoration work at level-18, 19 & 20 of probashi kallyan bhaban and (ii) Beautification of front side of Probashi Kallyan bhaban.</p>
24	Present condition of the site (Brief)	Total frame structure complete. Interior decoration done upto level 17. Rest Interior decoration work of level 18, 19 & 20 (Floor area- 32,600 sft) to be done.
25	Foreign firms is	May be applicable.
PROCURING ENTITY DETAILS		
26	Name of Official Inviting EOI	Shoab Ahmad Khan
27	Designation of Official Inviting EOI	Joint Secretary Director (Admin. & Development), Wage Earners' Welfare Board.
28	Address of Official Inviting EOI	Probashi Kallyan Bhaban (Level-10), 71-72 Eskaton Garden, Dhaka-1000.
29	Contact details of Official Inviting EOI	Tel. No.- 02-9343247 Email: d.ad@wewb.gov.bd
30	The authority reserves the right to accept or reject any or all the EOI or annul the EOI process at any stage without assigning any reasons whatsoever and without incurring any liability to the affected applications.	


 (Shoab Ahmad Khan)
 Joint Secretary
 Director (Admn. & Development)
 Wage Earners' Welfare Board

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
ওয়েজ আর্নার্স কল্যাণ বোর্ড
প্রবাসী কল্যাণ ভবন, ইস্কাটন গার্ডেন
৭১-৭২, পুরাতন এলিফ্যান্ট রোড, ঢাকা।
www.wewb.gov.bd

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তারিখ: ২৩-০৩-২০২০খ্রি:।

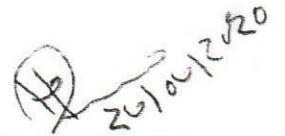
বিষয় : Request for Expression of Interest (EOI) বিজ্ঞপ্তি প্রকাশ।

উপর্যুক্ত বিষয়ে সংযুক্ত বিজ্ঞপ্তিটি আগামী ২৫ মার্চ ২০২০ তারিখে “দৈনিক যুগান্তর” পত্রিকার ভিতরের যে কোন পাতায় একদিন একছাপ সাদা কালো রং এ প্রকাশের জন্য অনুরোধ করা যাচ্ছে।

২.০ এই বিজ্ঞপ্তিটির বিল দপ্তরে দাখিল সাপেক্ষে পরিশোধের ব্যবস্থা গ্রহণ করা হবে। প্রকাশিত বিজ্ঞপ্তির তিন কপি পত্রিকাসহ ভাউচার কপি দপ্তরে প্রেরণের জন্য অনুরোধ করা হলো।

সংযুক্তি : বর্ণনামতে (০১পাতা)।

বিজ্ঞাপন ম্যানেজার
দৈনিক যুগান্তর


(শোয়াইব আহমাদ খান)
যুগ্মসচিব
পরিচালক (প্রশাসন ও উন্নয়ন)
ফোন ০২-৯৩৪৩২৪৭

অনুলিপি জ্ঞাতার্থে/কার্যার্থে :

- ✓ জনাব পাপ্পু মজুমদার, প্রোগ্রামার (ওয়েব), ওয়েজ আর্নার্স কল্যাণ বোর্ড, প্রবাসী কল্যাণ ভবন, ঢাকা (বিজ্ঞপ্তিটি মন্ত্রণালয় ও ওয়েজ আর্নার্স কল্যাণ বোর্ডের Web Site এ প্রকাশ করার জন্য অনুরোধ করা হলো)।
- ২। মহাপরিচালক মহোদয়ের এর ব্যক্তিগত সহকারী, ওয়েজ আর্নার্স কল্যাণ বোর্ড, প্রবাসী কল্যাণ ভবন, ঢাকা।
- ৩। অফিস নথি।